

## Checklist to the day of your arrival:

- ☐ Download and complete the personal and joint **guarantor declaration form** (1)
- ☐ Provide a photocopy of your guarantor's identity document
- ☐ Provide your **rental insurance certificate** for MAISEL housing Maisel (be careful not all buildings have the same postal address!)
- ☐ **for €600** corresponding to the security deposit payable to MAISEL SudParis except in the event of readmission for the following school year. Prepare or establish a check, a transfert (request the RIB by email - [infomaisel@imtbs-tsp.eu](mailto:infomaisel@imtbs-tsp.eu) - **provide de proof of the transfert**) or in cash
- ☐ Provide a RIB (2)
- ☐ If you wish to pay your fees by direct debit, download the **SEPA Direct Debit Mandat** to be completed and signed by the holder of account and provide a RIB of this account.
- ☐ If you want secure car parking, provide a photocopy of your vehicule's registration certificate ; if you want underground parking in building U6, issue a deposit check of €50 for the issuer (not cashed)
- ☐ **If you are a minor**, download and complet the **minor liability release form**
- ☐ Please go to <https://maisel.imtbs-tsp.eu/en/before-you-come/> to access all important documents and confirm their reading by completing the associated form (link).

If we don't receive a read confirmation during your appointment, you will need to take the necessary steps before signing your contract.
- ☐ **If you are not a student of IMT-BS, à TSP or l'ENSIIE**, provide a photocopy of your student ard or a school certificate

*(1) Guarantors (natural persons) not residing in France are accepted under the terms of the Declaration of commitment of a personal and joint guarantor.*

*(2) Students who do not have a bank account in France will have to open an account after settling in; payment of the security deposit will be made in cash or by credit card on the day of their arrival at MAISEL SudParis.*